

# GRADUATE STUDENT HANDBOOK



Department of Classics  
Florida State University

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## **I. GRADUATE STUDY IN CLASSICS AT F.S.U.**

Classics is an interdisciplinary field comprising virtually all aspects of the ancient Graeco-Roman world. It encompasses the art, archaeology, and history as well as the languages, literature, philosophy, and religions of ancient Greece and Rome. Undergraduate study in Classics normally offers a student a general introduction to one or more of these areas. The goal of graduate study is to train students to become professional Classicists. To this end graduate students broaden their knowledge of the discipline as a whole, deepen their command over one or more specialized areas, and gain mastery of the skills necessary for teaching and research.

The department of Classics offers several programs of graduate study leading to the M.A. and Ph.D. degrees. M.A. programs are offered in Classical Archaeology, Classical Civilizations, Classics (Greek and Latin), Greek, and Latin. The focus of each program differs; some are designed to prepare students for teaching careers in secondary schools, others to help students prepare for further study at the Ph.D. level. Students also have the opportunity to work towards certification in Museum Studies or the teaching of Latin in secondary schools.

The Ph.D. program trains students to become scholars and teachers at the college or university level. Students enrolled in the Ph.D. program concentrate in either Classical Archaeology or Classical Philology, but all students, regardless of concentration, acquire a broad knowledge of the ancient world, demonstrate mastery of Greek or Latin or both, and develop the requisite skills for conducting original research.

This handbook provides both new and continuing graduate students with information about the Classics department at F.S.U., its graduate programs, and departmental policies and procedures related to graduate study in Classics. Please read it carefully. Students should also familiarize themselves with the university policies and procedures outlined in the latest edition of the F.S.U. Graduate Bulletin and in the Graduate Student Handbook published by the F.S.U. Office of Graduate Studies (<http://www.gradstudies.fsu.edu>). Questions not answered herein should be directed to the Director of Graduate Studies (hereafter DGS).

## **II. ADMISSIONS**

### **A. M.A. Program**

Admission to any M.A. program requires:

- a B.A. degree from an accredited college or university
- a minimum 3.0 undergraduate GPA
- a minimum score of 1100 (combined verbal and quantitative) on the GRE
- submission of both departmental and university application forms
- three letters of recommendation
- a statement of purpose

- a writing sample on a subject related to the discipline not to exceed 20 pages
- sufficient undergraduate work in Classics to warrant study at the graduate level.

Ideally, applicants to all programs will have a minimum of two to three years of undergraduate study in one ancient language (Greek or Latin), and a minimum of one to two years of study in a second. Occasional exceptions may be made for students with outstanding undergraduate records who do not meet these requirements.

Potential applicants should review the department and university websites for specific application procedures. Inquiries about admissions should be directed to the Director of Graduate Admissions.

### **B. Ph.D. Program**

The Department considers applicants with a B.A. or M.A. for admission to the Ph.D. program. Admission requires:

- a B.A. or M.A. from an accredited college or university with a major in Classics, Classical Archaeology, or a related field;
- a 3.6 graduate GPA or 3.5 undergraduate GPA
- GRE scores of at least 1200 (combined verbal and quantitative)
- submission of both departmental and university application forms
- three letters of recommendation
- a statement of purpose
- a writing sample on a subject related to the discipline not to exceed 20 pages

These requirements represent minimum standards, and recent applicants have presented qualifications in excess of them.

Potential applicants should review the department and university website for specific application procedures. Inquiries about admissions should be directed to the Director of Graduate Admissions.

### **C. Admission from the M.A. to Ph.D. Program**

M.A. students who wish to continue their studies in the department's Ph.D. program should follow the same admissions procedures required for non-F.S.U. applicants. This process includes submission of a departmental application for admission to the Ph.D. program and three letters of recommendation from current faculty. They must also apply for readmission to the university through the Admissions office.

Well-qualified M.A. students may, on the recommendation of at least two departmental faculty members, bypass the M.A. degree and be admitted directly into the Ph.D. program. Recommendations will be evaluated by the department's Graduate Admissions Committee, and they must include justification for the request, a list of graduate courses taken, and a sample of the student's written work in graduate coursework. Request for the M.A. bypass should be made during the student's first year in the graduate program, but can occasionally

be made in the second, and such requests may be initiated by either the student or a faculty member.

Applications to the Ph.D. program from current M.A. students are considered alongside those from non-F.S.U. students. Admission to all Ph.D. programs is extremely competitive, and completion of the requirements for the M.A. degree provides no guarantee that a student will be accepted into the Ph.D. program.

### **III. M.A. PROGRAM REQUIREMENTS**

The department offers courses of study leading to the M.A. degree in Classical Archaeology, Classical Civilizations, Classics (Greek and Latin), Greek, or Latin. In choosing a degree program students should review the specific requirements of each program and determine how well each program matches their prior training, academic abilities, and professional goals.

All M.A. degree programs are designed to be completed in two to three years. Students with undergraduate degrees in Classics or Classical Archaeology and strong preparation in Greek, Latin, or both should be able to complete the degree in two years. Students with gaps in their undergraduate training, especially in the ancient languages, may require more time, but barring exceptional circumstances, the degree must be completed in three years.

#### **A. General Requirements**

The following requirements apply to all M.A. degree programs offered by the department:

- All M.A. students in Classics are required, during their first fall semester in residence, to take CLA 5936, the Classics proseminar. This course introduces students to the different methodologies and sub-disciplines of Classics.
- All M.A. students must demonstrate competency in one modern foreign language, either German, French, or Italian. This requirement may be satisfied by completing 12 undergraduate course hours at any institution with a grade of B or better in one of these languages, or by passing the appropriate graduate reading knowledge exam administered by the Department of Modern Languages. Graduate reading knowledge courses in French, German, and Italian (GER 5060, FRE 5060, ITA 5060) are offered by the department of Modern Languages to assist students in meeting this requirement. Note, however, that students taking these courses must also register for and pass the appropriate graduate reading knowledge exam (GER 5069, FRE 5069, ITA 5069) to satisfy this requirement. Students should strive to meet this requirement by the end of their first year.
- Students must maintain a 3.0 grade point average in all graduate work, and no course in Classics for which a student receives a grade of C or below may count toward any graduate degree in the department.

#### **B. Dual Degrees**

Students enrolled in one M.A. program (e.g. Classical Civilizations) who wish to enroll in and earn a second M.A. degree (e.g. Latin) must submit to the DGS a request for dual major. After approval by the DGS, the approval of the Dean of Graduate Studies must be

secured. With few exceptions (e.g. CLA 5936, the Classics proseminar) credits counted to one degree may not be counted to a second degree; all exams and papers for each degree must be successfully completed.

### **C. Switching Programs**

Students who want to switch from one M.A. program to another (e.g. from Greek to Classical Civilizations) must submit a formal, written request to the DGS. Upon approval, students must also fill out all necessary paperwork with the College of Arts and Sciences and the Registrar's Office. Students should be advised, however, that switching programs after their first year may retard their progress in the program.

## **IV. M.A. IN CLASSICAL ARCHAEOLOGY**

The M.A. in Classical Archaeology offers students the opportunity to focus their coursework in the archaeology and art history of the ancient Mediterranean world. This program is recommended for students who intend to pursue further graduate work in classical archaeology. Students intending to pursue study at the Ph.D. level, however, are advised to familiarize themselves with the admissions requirements of doctoral programs, especially for Greek and Latin, to ensure that they meet the minimal expectations of these programs: completing the minimum requirements of the M.A. degree will not satisfy the admissions requirements of all Ph.D. programs.

### **A. Course Requirements**

The M.A. program in Classical Archaeology may be pursued through a course or thesis option. Each option requires 32 hours of coursework (NB this is a different number from other degrees and students may choose a thesis or course option; the department recommends the course option. These courses will include:

1. The Classics proseminar (CLA 5936; 1 hour)
2. 9 hours of survey coursework in classical art and archaeology (chosen from ARH 5111, 5119, 5125, 5140, 5160, 5161, 5174r)
3. 6 hours of seminars in classical art and archaeology (CLA 5799r)
4. 4 hours of fieldwork (CLA 5789)

In addition to these courses, students pursuing the thesis option must take 6 hours of thesis credit (CLA 5971) and take 6 additional hours of elective coursework in the Classics department; students pursuing the course option must write an M.A. paper (CLA 5910; 3 hours) and take 9 additional hours of elective coursework in the Classics department.

### **B. Ancient Language Requirements**

M.A. students in Classical Archaeology must pass a fourth-semester level course in either Greek or Latin (usually LNW 5932 or GRW 5909), or show comparable proficiency, and demonstrate the equivalent of one year's study in the other ancient language. These language requirements should be regarded as minimum expectations: students are urged to continue study in both languages throughout their graduate career. **LNW 5932 and GRW 5909, while**

**they count toward fulfilling the language requirement for the Archaeology MA, do not normally count as hours toward the fulfillment of the degree.**

### **C. M.A. Comprehensive Exams in Classical Archaeology**

The comprehensive examinations in Classical Archaeology fall into three parts:

1. Two hours of identifications to include:
  - a. 25 slides at two minutes each. Students are asked to identify and explain the significance of major monuments of the kind typically found in introductory textbooks on the archaeology of ancient Greece and Italy. The following books are useful for preparation, but the student should not expect the slide exam to be limited to images in these volumes: N. Ramage and A. Ramage, *Roman Art*, 4th ed. J.G. Pedley, *Greek Art and Archaeology*, 3rd ed., S. Haynes, *Etruscan Civilization, A Cultural History*, Los Angeles, 2000.
  - b. 25 terms (from a selection of 35; a list of terms can be found in Appendix A).
2. Two hours of essays to include:
  - a. One essay from either the Bronze Age or Hellenic period.
  - b. One essay from either the Etruscan or Roman period.
3. Thesis or Master's Paper Prospectus.

No later than two weeks after the exams have been taken, students must submit a prospectus for either their Master's Paper or their Master's Thesis. Guidelines for each appear below.

### **D. M.A. Thesis and Paper in Classical Archaeology**

Students may choose to do either a thesis or a paper in completion of their degree requirements. The subject of the thesis or paper must reveal independent investigation and knowledge of the methods of scholarship. The goal of this independent research project is for a student to show his or her ability to do research and to write up the results. It should also show an ability to organize and synthesize that material.

The particulars of the thesis or paper will be determined by the directing professor, and students should, therefore, ensure that they are communicating regularly with the directing professor and the rest of the committee. If the student is writing a thesis, it is necessary that a completed copy be given to all committee members at least two weeks before the scheduled date of defense. For those students writing a paper, it is necessary that a final draft be submitted by the last day of classes in the semester in which they receive a grade. At this stage the work is for all intents and purposes finished, but students must expect that there may be recommendations for revisions. When all revisions are completed (and in the case of the thesis when it is ready to be sent to the Graduate School) the major professor will check it one final time.

The M.A. thesis will usually take six months from prospectus to defense. The M.A. paper will usually take one semester. The Graduate School's deadline for thesis submission is

often two or three weeks before the end of the term (see <http://www.gradstudies.fsu.edu/thesis.html>). Students should keep in mind that faculty members normally are not available during the summer for thesis supervision or defense.

Grades for the thesis and paper are assigned on the basis of Satisfactory/Unsatisfactory (S/U). The major professor will assign an S grade once the supervising committee has approved the thesis or paper. If a student registers in one semester and does not complete his or her thesis or paper in the same semester, the major professor may assign an Incomplete grade (I) or an Unsatisfactory (U) grade. Generally, if a student has turned in a draft or demonstrated substantial progress toward completion of the thesis or paper, the grade of Incomplete (I) is assigned. If a student has not turned in any work or has not made substantial progress toward completion of the thesis or paper, the grade of Unsatisfactory (U) is assigned.

All material submitted to the committee, whether it is the prospectus or chapters of the thesis, must include appropriate illustrations. These must be clearly legible, and as near as possible to the final form the student will use in the document. They must be fully labeled, with identification of the object, building, site, etc. illustrated, and a citation of the source for the illustration (even if it is the student's own photograph). The illustrations should be put in sequence at the end of the text and numbered continuously.

The requirements for the M.A. thesis and the M.A. paper differ, so students should familiarize themselves with the differences below. All requirements are in keeping with the stipulations of the Graduate School at Florida State University, whose requirements for the M.A. degree are available on its website (see <http://www.gradstudies.fsu.edu/>) and in its Graduate Student Handbook.

### **1. Guidelines for the M.A. Thesis in Classical Archaeology**

The first step is the formation of a Master's Thesis committee, consisting of three members: a major professor, who will serve as the principal thesis adviser, and two other faculty members from the Classics Department. The Chair of the Department has final say in the composition of the committee, but students should approach a potential major professor well in advance of completing the prospectus and select other committee members in conjunction with the directing professor. Changes to the thesis committee are possible but must be approved by the Department Chair.

The thesis should have between 50 and 75 pages of text, plus the appropriate front matter (table of contents, lists of illustrations, etc.) and back matter (bibliography, appendices, illustrations, etc.). Although the thesis need not be an original contribution to scholarship in the field, it should nevertheless have a focused argument. The paper will be submitted to the directing professor and to two additional readers. The format and deadlines will be determined by the director. The student will register for 6 hours of credit (CLA 5971r). Hours for CLA 5971r can be spread out over more than one semester, and are graded by the directing professor on the basis of S/U as the student progresses. A defense is also required (CLA8976, 0 credit, and graded either pass/fail).

The Graduate School has a Guide to the Preparation of Dissertations, Theses, and Treatises; it is the student's responsibility to obtain one and to conform to its guidelines (see <http://www.gradstudies.fsu.edu/thesis.html>). Students who have any questions

should also check with the liaison in the Graduate School office who is responsible for approving the final copy. The official requirements can and do change, so it is a good idea to check periodically with the Graduate School.

## **2. Prospectus for M.A. Thesis in Classical Archaeology**

The prospectus is a detailed proposal of the thesis; it presupposes that a student has done sufficient research to determine the current state of research, the appropriate bibliography, and the proposed conclusions. The prospectus is a formal part of the process of obtaining the M.A. in Classical Archaeology at Florida State. It should be approximately 5 pages long, not including bibliography. The prospectus should include:

- a. Title page with space for signatures of the committee members and date of acceptance of the prospectus.
- b. A clear statement of the problem that the student wishes to address.
- c. A clear statement of the current state of research on the problem, naming the scholars who have worked on it and giving a critical evaluation of their results.
- d. A clear statement of what the student proposes to contribute to scholarship.
- e. An outline of the chapters of the thesis.
- f. A full bibliography on the topic.
- g. Appropriate illustrations.
- h. Catalogue format and brief list of objects, buildings, sites, etc., to be included in the thesis.

## **3. Guidelines for the M.A. Paper in Classical Archaeology**

The first step is the selection of a directing professor, who will serve as the principal adviser, and one other faculty member, normally from the Classics Department. Students should approach a potential directing professor well in advance of completing the prospectus and select another committee member in conjunction with the directing professor. Normally the paper should have between 25 and 50 pages of text, plus the appropriate back matter (bibliography, appendices, illustrations, etc.). It will normally focus on a research topic the student has addressed in a term paper in a previous course, but will go into greater depth and more detail, and will attempt to sustain an original argument. It should be modeled on published articles in the field, and should have a fully professional apparatus of citations and illustrations. The paper will be submitted to the directing professor and to a second reader. The format and deadlines will be determined by the director. No defense is required, and the grade will be assigned by the directing professor, on the basis of S/U for 3 hours of credit (CLA 5910). The student must fulfill the same number of hours as in the program with the M.A. thesis. The additional 3 hours should be obtained through an elective. It is strongly recommended that the elective be taken in a course in Latin or Greek.

## **4. Prospectus for M.A. Paper**

The prospectus is a proposal of the paper which is to be submitted at the time of the M.A. Comprehensive Examinations; it presupposes that the student has done sufficient research

to determine the current state of research, the appropriate bibliography, and the proposed conclusions. The prospectus is a formal part of the process of obtaining the M.A. in Classical Archaeology at Florida State. It should be approximately two pages long, not including bibliography. The prospectus should include:

- a. A clear statement of the problem that the student wishes to address.
- b. A clear statement of the current state of research on the problem, naming the scholars who have worked on it and giving a critical evaluation of their results.
- c. A clear statement of what the student proposes to contribute to scholarship.
- d. A full bibliography on the topic.

### **E. M.A. Fieldwork Requirement**

Students must have at least 4 hours of fieldwork for the M.A. degree. This requirement may be fulfilled by participation in any archaeology program supervised by an FSU faculty member, or by participation in another approved project. Approved projects can be formal field schools, or active projects in the field, whether excavation or survey. Normally, 1 hour is given for each week of full-time activity.

In order to receive credit for projects not conducted by F.S.U., students may:

1. Register for credit through the sponsoring institution and have 4 hours transferred to F.S.U.; or
2. Register for four (4) hours credit through F.S.U. as an independent fieldwork course. These hours may be taken during the summer at the time of the fieldwork or during the following academic year. Students choosing this option will need to submit a 10 to 12 page paper discussing their part in the project as well as a letter from the project director attesting to the student's work.

In rare instances where a student has sufficient fieldwork, the fieldwork requirement may be waived and 4 hours of coursework may be substituted. In no instance can the total number of hours for the degree be reduced.

Any student who wishes to receive credit other than through a program sponsored by the Department must petition the Archaeology Committee in advance of participating in another project. Petitions may be brief but must consist of the project name, project website (if available), director, dates, role the student will have on the project, discussion of how, when, and with whom credit will be obtained, and any other relevant information. Members of the Archaeology Committee will gladly advise students on appropriate projects; a current copy of the AIA's *Archaeological Fieldwork Opportunities Bulletin* is available in the Main Office.

### **V. M.A. IN CLASSICAL CIVILIZATIONS**

The M.A. in Classical Civilizations offers students the flexibility of designing a program of study that best suits their prior preparation, academic interests, and professional goals. This degree may serve as preparation for doctoral level work in Classics or ancient history, but

students must take care to choose courses that will satisfy the admissions requirements of Ph.D. programs that interest them.

Students may choose a course option (33 hours) or thesis option (31 hours); the department recommends the course option. Apart from the Classics proseminar no specific courses are required, but students must distribute their coursework as follows:

1. The Classics proseminar (CLA 5936; 1 hour)
2. 6 hours of graduate coursework in Greek, Latin, or classical literature in translation (NOT to include LNW 5932 or GRW 5909)
3. 6 hours of graduate coursework in ancient history
4. 3 hours of graduate coursework in classical archaeology

In addition to these courses, students who choose the course option must also complete an M.A. paper (CLA 5910; 3 hours) and 14 additional hours of coursework in Classics or related fields; students who choose the thesis option will write and defend a thesis (CLA 5971; 6 hours) and complete 9 additional hours of coursework in Classics or related fields.

There are no comprehensive examinations in this degree option.

## **VI. M.A. IN CLASSICS (GREEK AND LATIN)**

The M.A. in Classics (Greek and Latin) allows students to focus on coursework in Greek and Latin literature. It is appropriate for students who enter with strong language skills and is designed to prepare them for advanced graduate work at the Ph.D. level or for careers in secondary-school teaching. Students intending to pursue advanced work at the Ph.D. level, however, should take care to choose courses that will satisfy the minimum admissions requirements of Ph.D. programs, as these requirements may exceed the minimum requirements of this degree.

Students may choose a course option (33 hours) or a thesis option (31 hours); the department recommends the course option. Courses under both options will include:

1. The Classics proseminar (CLA 5936; 1 hour)
2. 18 hours of graduate courses in Greek and Latin, with a minimum of 6 hours in each language (NOT to include LNW 5932 or GRW 5909)
3. 3 hours of graduate coursework in ancient history
4. 3 hours of graduate coursework in classical archaeology

In addition to these courses, students who choose the course option must complete an M.A. paper (CLA 5910; 3 hours) and 5 additional hours of coursework in Classics or related fields; students who choose the thesis option will write and defend a thesis (CLA 5971; 6 hours).

All students must also pass the comprehensive exams in Greek and Latin (LNW 8966, GRW 8966; see below).

## **VII. M.A. IN GREEK**

The M.A. in Greek allows students to focus on coursework in Greek literature and culture. It is suited for those who intend to pursue further work in Classics at the Ph.D. level. Students choosing this option are reminded, however, that doctoral level work in Classics requires a strong background in Latin, and students hoping to teach in the schools will need sufficient coursework in Latin to satisfy school or state certification requirements.

Students may choose a course option (33 hours) or a thesis option (31 hours); the department recommends the course option. Coursework under both options will include:

- The Classics proseminar (CLA 5936; 1 hour);
- 18 hours of graduate courses in Greek (NOT to include GRW 5909);
- 3 hours of graduate coursework in ancient history; and
- 3 hours of graduate coursework in classical archaeology.

In addition to these courses, students who choose the course option must also complete an M.A. paper (CLA 5910; 3 hours) and 5 additional hours of coursework in Classics or related fields; students who choose the thesis option will write and defend a thesis (GRW 5971; 6 hours) and complete 3 additional hours of coursework in Classics or related fields.

All students must also pass the comprehensive exams in Greek (GRW 8966; see below).

## **VIII. M.A. IN LATIN**

The M.A. in Latin allows students to focus on coursework in Latin literature and culture. It is suited for those who intend to pursue further work in Classics at the Ph.D. level. Students choosing this option are reminded, however, that doctoral level work in Classics requires a strong background in Greek. Students planning to teach in the schools should ensure that they have enough coursework in Latin to satisfy various school or state certification requirements.

Students may choose a course option (33 hours) or a thesis option (31 hours); the department recommends the course option. Coursework under both options will include:

1. The Classics proseminar (CLA 5936; 1 hour);
2. 18 hours of graduate coursework in Latin (NOT to include LAT5932);
3. 3 hours of coursework in ancient history; and
4. 3 hours of coursework in classical archaeology.

In addition to these courses, students who choose the course option must also complete an M.A. paper (CLA 5910; 3 hours) and 5 additional hours of coursework in Classics or related fields; students who choose the thesis option will write and defend a thesis (LNW 5971; 6 hours).

All students must also pass the comprehensive exams in Latin (LNW 8966; see below).

## **IX. M.A. COMPREHENSIVE EXAMS IN GREEK AND LATIN**

Students in the M.A. programs in Greek, Latin, or Classics (Greek and Latin) must pass comprehensive translation exams in one or both languages. The level of competence required to pass the exam is that which might reasonably be expected of a student who has completed two years of graduate study in that language. There is a reading list for the M.A. exam, from which exam passages will be taken. Students are urged to choose courses in as many of the texts on the reading list as possible in order to acquaint themselves with their works and styles. Normally, however, it will be impossible to take courses in all these authors, and students should expect to read as widely as possible on their own before sitting these exams.

Each exam requires students to translate, from a selection of four, two brief (ca. 20-30 lines of poetry; ca. 15 passages in the relevant language: one passage in prose and one in poetry). For each exam students will be allowed up to one hour per passage for a total exam time of two hours. A dictionary is not permitted, but a brief explanation of context will be given. Exams will be awarded scores of Pass or Fail. Students receiving a failing score will be allowed to retake that exam once (i.e., an exam may be attempted only twice). Students in Classics (Greek and Latin) will take both exams.

Exams are given once each term, normally in the eleventh week of term; specific dates will be announced at the start of each term. No later than the third week of term, students intending to sit the exams should contact the faculty member administering them and declare their intention to do so. Students must also register for the appropriate course number (GRW 8966: Master's Comprehensive Examination; LNW 8966: Master's Comprehensive Examination) in the term they intend to sit these exams. Course reference and section number will be available from the program assistant in the departmental office.

No later than two weeks after the exams have been taken, students must submit a prospectus for either their Master's Paper or their Master's Thesis. Guidelines for each appear below.

## **X. M.A. PAPER IN CLASSICAL CIVILIZATIONS, CLASSICS, GREEK, AND LATIN**

Students choosing a course option degree are required to complete an M.A. paper. This paper normally will be an expanded version of a previously submitted course paper. In the M.A. paper the student is expected to expand on the initial thoughts and research embodied in a course paper and to submit a finished work of scholarship. The paper should be written in a single semester, and students should register for CLA 5910 (3 hours) during the term in which the M.A. paper will be completed. Length may vary but will normally fall in the range of 25-50 pages.

Students write the M.A. paper under the direction of a major professor, chosen by the student in consultation with the DGS. Another faculty member, usually from the department, will serve as a second reader of the paper. In addition to providing advice, guidance, and support the major professor will set format, citation style, and submission deadlines. No defense is required, and the M.A. paper is graded on an S/U basis. The last day of classes each semester is the final day on which final drafts will be accepted.

## **XI. M.A. THESIS IN CLASSICAL CIVILIZATIONS, CLASSICS, GREEK, AND LATIN**

The department recommends that students pursuing an M.A. in Classical Civilizations, Classics, Greek, or Latin choose the course option (which requires completion of an M.A. paper), so that they can devote as much time as possible to the study of ancient authors and texts in their original languages. Some students, however, may pursue a thesis option, provided that completion of a thesis does not delay completion of the degree beyond three years.

The thesis should investigate a question, problem, or topic in light of current scholarship, and the subject should be clearly and narrowly defined so that the thesis can be completed in six months or less (i.e. two terms). Students writing a thesis will choose, in consultation with the DGS, a supervisory committee consisting of a major professor and two other members of the department. The major professor will serve as the primary advisor for the thesis. The submission of a formal prospectus is left to the discretion of the major professor, but the topic must be approved by the last day of classes of the semester preceding that in which the thesis will be submitted, and a signed copy of the Prospectus/Topic Approval Form must be submitted to the Office of Graduate Studies. Students will register for thesis hours (CLA 5971; GRE 5971; LNW 5971) during the term or terms in which they devote a substantial amount of work to the thesis.

The major professor in consultation with the M.A. candidate will determine the length and citation style of the thesis. A copy of the thesis, however, must be submitted to the Office of Graduate studies, which has established specific formatting requirements, including one that final copies be submitted in electronic format. These requirements are spelled out on the website of the Office of Graduate Studies (<http://www.gradstudies.fsu.edu/>) and can be obtained from the manuscript clearance advisor in Westcott 408.

An oral defense of the thesis is required and students should register for the appropriate course (CLA 8976; GRW 8976; LNW 8976) in the term they intended to defend. Students will arrange with their major professor and supervisory committee a mutually convenient date and should keep in mind that faculty members normally are not available during the summer for thesis supervision or defense. A finished copy of the thesis must be in the hands of the major professor and committee at least two weeks before the date of the oral defense. Likewise, an announcement of the place and time of the oral defense shall be presented to the Office of Graduate Studies and posted around the department at least two weeks prior to the date of the oral defense. Students should note that the university deadline for submission of the thesis normally falls three to four weeks prior to the end of classes in a given term, and they should keep that date in mind when scheduling a defense: specific deadlines are laid out in the university calendar and on the website of the Office of Graduate Studies.

## **XII. CERTIFICATE IN MUSEUM STUDIES**

The certificate in Museum Studies enables students to apply the knowledge gained from their disciplinary studies to the museum field. The program was created after a study of museum programs throughout the United States, and it conforms to guidelines set forth by the American Association of Museums. It offers specific theoretical, practical, and methodological training in the following areas: museum management, curatorship, fundraising, fiscal administration, collections maintenance and management, education and

interpretation, marketing, exhibition development, the law and museums, and museum standards. An internship is required so that students gain experience working in a museum. Career counseling can assist in finding a position in a museum after graduation.

### **A. Requirements**

An application to the program is required. For a certificate in Museum Studies each Classical Archaeology or Classics student must fulfill departmental requirements for their graduate degree and take additional Museum Studies courses, complete a museum internship, and submit a qualifying paper or project. The entire process may add an additional year to the graduate degree program, although the amount of time it takes to receive the certificate may vary on a case by case basis. Some Museum Studies requirements may be fulfilled concurrently with graduate degree requirements, but the bulk of the program should be completed in a student's third year after most M.A. degree requirements have been fulfilled.

The certificate in Museum Studies requires 19 hours of work in addition to the hours required for the M.A. in Classical Archaeology or other M.A. degree program in Classics. Students who have fulfilled the fieldwork requirement for the M.A. in Classical Archaeology without receiving credit may apply up to 3 hours of the Museum Studies certificate program towards the M.A. in Classical Archaeology. With permission of the DGS, students may also apply up to 3 hours of the Museum Studies certificate program towards the M.A. in Classical Civilizations.

Specific requirements include:

1. Two Museum Studies Core Courses (7 hours)

- HIS 6934. Museum Studies and Practice (4 hours)
- ARH 5838. The Museum Object (3 hours)

2. Two Museum Studies Electives (6 hours)

See the current list of approved elective courses on the Museum Studies website (<http://www.museumstudies.fsu.edu/>)

3. Museum Internship (6 hours)

The internship requires at least 300 hours working in a museum, that is, 20 hours per week for one semester or equivalent. Internship locations and schedules vary. Students should register for CLA 5942r, and consult the Department's Museum Studies liaison for an approved internship.

4. Qualifying paper or project

The paper or project may be related to the student's M.A. thesis, or internship, or one of the museum studies courses.

For more information please visit the Museum Studies website at: <http://www.museumstudies.fsu.edu>.

### **XIII. PH.D. PROGRAM**

The department of Classics offers a Ph.D. in Classics, with concentrations in Classical Philology and Classical Archaeology. Students should review the university requirements for the Ph.D. degree in the latest edition of the Graduate Bulletin. These include a residency requirement that doctoral students must be continuously enrolled at the Tallahassee campus of the Florida State University for a minimum of 24 graduate hours in any period of 12 consecutive months. This residency requirement can be completed with either course work or dissertation hours.

#### **A. General Requirements**

In addition to university requirements, the Ph.D. in Classics, regardless of concentration, requires students to:

1. Take the Classics proseminar (CLA 5936; 1 hour) in their first semester of study (students who have taken the proseminar for the M.A. degree do not have to repeat it).
2. Complete 30 semester hours of course work beyond the M.A., at least 12 of which must be in seminars at the 6000 level. Students admitted to the Ph.D. program without an M.A. degree will normally complete an additional 30 hours of coursework equivalent to those required for an M.A.
3. Demonstrate a reading knowledge of German and either French or Italian. This requirement may be satisfied by completing 12 undergraduate course hours with a grade of B or better in a language or by passing a graduate reading knowledge exam administered by the department of Modern Languages. Reading knowledge courses in French, German, and Italian (GER 5060, FRE 5060, ITA 5060) are offered by the department of Modern Languages to assist students in meeting this requirement. Note, however, that students taking these courses must also register for and pass the appropriate graduate reading knowledge exam (GER 5069, FRE 5069, ITA 5069) to satisfy this requirement. Students entering the program with an M.A. degree should strive to meet this requirement (i.e. demonstrate reading knowledge in two modern languages) by the end of their first year in the Ph.D. program; students without an M.A. should meet this requirement by the end of their second year.
4. Pass preliminary and comprehensive exams required in their specific concentration (see below).
5. Maintain a grade point average of 3.5 in all coursework.
6. Complete and defend a dissertation, which requires a minimum of 24 dissertation hours (CLA 6980r; CLA 8985).

#### **B. Comprehensive Examinations: Overview**

All Ph.D. students in Classics must pass a series of comprehensive examinations intended to demonstrate professional competence in their chosen fields of study, their in-depth knowledge of selected topics, and their readiness to begin work on a dissertation.

The translation exams, ancient history exams, and exams in literature and archaeology are set

and administered by committees of the department's faculty. They are given twice each year, normally in the eleventh week of the term. Notices of specific dates are announced early in each term, and students must inform the faculty member administering the exams at that time of their intention to sit any of these exams. The special author, special topic, and special field exams are coordinated by the student's major professor. These exams will be read by the supervising faculty member and two other members of the department chosen by the student's Major Professor and DGS. The special author and field exams may be given at any mutually agreeable time during the fall or spring terms. Exams are not offered during the summer.

The timing of these exams will vary and will depend on the student's academic training prior to admission to the Ph.D. program and their progress in coursework in the program itself. (See Appendix for suggested Maps.) Even so, students entering the Ph.D. program with an M.A. degree are expected to start taking exams before the end of their second year of study and should aim to complete them by the end of their third year. Students entering the Ph.D. program with only a B.A. degree should start sitting for exams in their third year and should aim to complete them by the end of their fourth year. Normally students will complete the translation exams, ancient history exams, and comprehensive exams in archaeology or literature before starting on their special author and field exams, but students may petition the DGS to take the exams in some other order.

Students will be informed of the results of their exams not later than two weeks from the date of the exam. Students who fail a section of the comprehensive examinations may retake that section once.

### **C. Comprehensive Examinations: Classical Archaeology**

The comprehensive exams for the Ph.D. program in Classical Archaeology consist of the following:

#### **1. Translation Exam in Latin or Greek**

One exam of three hours intended to demonstrate a student's ability to translate Greek or Latin prose and poetry into clear, idiomatic English. Each exam will consist of six passages, three in prose, and three in poetry, drawn from the Ph.D. reading lists for Classical Archaeology (see Appendix B). Use of a dictionary is not permitted, but a brief explanation of context will be provided. Students who enter the Ph.D. program with an M.A. should pass this exam by the end of the second year of study; students entering the Ph.D. program with only a B.A. should complete it by the end of the third year of study.

#### **2. Exams in Ancient History**

Ph.D. students normally complete the ancient history exam requirement by completing successfully, with a grade of B or better, one graduate course in Greek History and one graduate course in Roman History. Eligible courses include: CLA 5438, CLA 5448, EUH 5407, EUH 5417, and EUH 5418; CLA 5931 and CLA 6932 may also be counted when their subject matter is appropriate.

Students also have the option of testing out of one or both courses by exam. For the exam option, students can choose to focus on the Archaic and Classical periods or the Hellenistic period for the Greek history exam, and on the Republican or Imperial period for the Roman

history exam. Each exam lasts three hours and will consist of identifications or essays or a combination of both. Preparation for the exam will entail completing reading lists on the appropriate periods under the supervision of the department's ancient historians who will also serve as the exam readers. Students wanting to pursue the exam option should contact the DGS.

### 3. Exams in Greek and Roman Archaeology

Two exams of three hours each, one on Bronze Age and Greek Archaeology, and a second in Etruscan and Roman archaeology. Exams will be in essay format, and candidates should be able to demonstrate knowledge of major sites, monuments, and objects, as well as broader trends and developments in Greek and Roman archaeology. Please see the Archaeology committee for further details on how the exams are formatted and to discuss sub-topics.

#### **4. Special Topic Exam**

One exam of three hours, which consists of an essay or essays exploring current issues and problems related to some special topic in classical art and archaeology. Students will prepare for this exam in consultation with a supervising faculty member. Both the supervising faculty member and a second reader will be chosen by the DGS and the student's Major Professor; one but not both of the readers can be from outside the department, and there may occasionally be reason to have a third reader. Topics can vary and may include such subjects as Mycenaean Architecture, Greek sculpture, and Roman Wall Painting. Preparation for this exam should occupy no more than one semester. Supervising faculty will set the format.

#### **5. Special Field Exam**

One exam of three hours, which tests a candidate's familiarity with a special, interdisciplinary field outside the traditional boundaries of Classical Art and Archaeology. Fields can include (but are not limited to) topics in ancient philosophy or religion, subdisciplines such as epigraphy or paleography, or ancient authors and genres. Students will prepare for this exam in consultation with a supervising faculty member. Both the supervising faculty member and a second reader will be chosen by the DGS and the student's Major Professor; one but not both of the readers can be from outside the department, and there may occasionally be reason to have a third reader. The exam tests the student's knowledge of the principal evidence, methods, and problems of that field and of the primary and secondary sources related to it. Preparation for this exam should occupy no more than one semester.

### **D. Comprehensive Examinations: Classics**

The comprehensive exams for the Ph.D. program in Classics comprise the following:

#### **1. Translation Exams in Latin and Greek**

Two exams of three hours each intended to demonstrate the candidate's ability to translate Greek or Latin prose and poetry into clear, idiomatic English. Each exam consists of six passages, three in prose, and three in poetry, drawn from the Ph.D. reading lists for Classics (see Appendix C). Use of a dictionary is not allowed, but a brief explanation of context will be included. Students who enter the Ph.D. program with an

M.A. should pass these exams should by the end of the second year of study; students entering the Ph.D. program with a B.A. should complete them by the end of the third year of study.

## **2. Exams in Ancient History.**

Ph.D. students normally complete the ancient history exam requirement by completing successfully, with a grade of B or better, one graduate course in Greek History and one graduate course in Roman History. Eligible courses include: CLA 5438, CLA 5448, EUH 5407, EUH 5417, and EUH 5418; CLA 5931 and CLA 6932 may also be counted when their subject matter is appropriate.

Students also have the option of testing out of one or both courses by exam. For the exam option, students can choose to focus on the Archaic and Classical periods or the Hellenistic period for the Greek history exam, and on the Republican or Imperial period for the Roman history exam. Each exam lasts three hours and will consist of identifications or essays or a combination of both. Preparation for the exam will entail completing reading lists on the appropriate periods under the supervision of the department's ancient historians who will also serve as the exam readers. Students wanting to pursue the exam option should contact the DGS.

## **3. Exams in Greek and Latin Literature**

Two exams of three hours each, one on Greek literature and one on Latin literature, based largely but not exclusively on authors and works represented on the Ph.D. reading lists. Exams will be in essay format, and candidates will demonstrate a knowledge of major Greek and Latin authors and their works, as well as literary trends and developments in both Greek and Latin literature.

## **4. Special Author/Genre Exam**

One exam of three hours, which tests a candidate's knowledge of the life, works, textual tradition, and relevant secondary literature of a major author. Students will prepare for this exam in consultation with a supervising faculty member. Both the supervising faculty member and a second reader will be chosen by the DGS and the student's Major Professor; one but not both of the readers can be from outside the department, and there may occasionally be reason to have a third reader. Normally, the examination lasts three hours and consists of an essay or set of essays. Preparation for this exam should occupy no more than one semester.

## **5. Special Field Exam**

One exam of three hours, which tests a candidate's competence in an area, topic, or field of classical antiquity that is interdisciplinary in scope. Fields can include (but are not limited to) topics in ancient philosophy, religion, metrics, dialects, epigraphy, or paleography. Students will prepare for this exam in consultation with a supervising faculty member. Both the supervising faculty member and a second reader will be chosen by the DGS and the student's Major Professor; one but not both of the readers can be from outside the department, and there may occasionally be reason to have a third reader. Normally, the examination consists of an essay or set of essays exploring the principal

problems of the field and the primary and secondary sources related to it. Preparation for this exam should occupy no more than one semester.

## **E. Dissertation**

Students will be admitted to candidacy for the Ph.D. degree upon successful completion of the comprehensive examinations. At that time they may commence work on a dissertation. Candidates are urged to review the F.S.U. guidelines for theses and dissertations available on the website of the Office of Graduate Studies (<http://www.gradstudies.fsu.edu>). Candidates are responsible for meeting all deadlines, formatting requirements, and other obligations outlined in that document. At the departmental level completion of the dissertation involves:

### **1. Dissertation Committee**

The first step is the formation of a dissertation committee consisting of four members: a major professor who will serve as the principal dissertation advisor; two other faculty members from the Classics department; and an external member who will serve as representative-at-large of the graduate faculty. Students should approach a potential major professor well in advance of the dissertation stage, and should ask faculty members to serve on the supervisory committees. Additional members beyond the required four may be also appointed at the discretion of the chair. When deemed appropriate, changes to the dissertation committee must be approved by the department chair. The chair of the department has final say in the composition of the committee.

### **2. Prospectus**

By the end of the semester following that in which the comprehensive exams have been completed candidates must submit and have approved a dissertation prospectus. The format and content of the prospectus will be determined by the major professor in consultation with the candidate, but it should include a description of the topic to be addressed by the dissertation, a review of relevant scholarship, and discussion of the originality of the contribution to be made in the dissertation. Length is normally 5 to 10 pages, exclusive of a tentative table of contents and a working bibliography. All members of the dissertation committee must approve the prospectus, a copy of which, along with a signed copy of the Prospectus/Thesis Approval form (downloadable from the website of the Office of Graduate Studies), must be submitted to the Office of Graduate Studies.

### **3. Writing the Dissertation**

Candidates must enroll for at least 24 dissertation hours. No more than 12 hours may be taken in any one semester, and candidates must register for a minimum of 2 dissertation hours every term until the dissertation is submitted. Candidates should work out with their major professor a schedule for submission of drafts, revisions, and changes. The dissertation should normally be completed in two years, and all requirements for the doctoral degree—including the dissertation—must be completed within 5 calendar years from the time the student passes the preliminary examination, or the student's supervisory committee will require that a new preliminary examination be passed.

### **4. Defense**

An oral defense of the dissertation is required. The time, place, and format of the defense will be set by the major professor in consultation with the candidate and supervisory

committee. The defense must be completed at least four weeks prior to the date on which the degree is to be conferred (i.e. graduation day), and the manuscript itself must be submitted to the Office of Graduate Studies at least three weeks prior to the date on which the degree is to be conferred (i.e. graduation day).

A draft of the completed dissertation should be in the hands of each committee member at least four weeks before the date of the defense. An announcement of the place and time of the oral defense shall be presented to the Office of Graduate Studies and posted around the department at least 2 weeks prior to the date of the oral defense. The defense itself will consist of a 1-2 hour oral examination by all members of the dissertation committee who will be invited to ask questions of the candidate and who may request additions or revisions to the dissertation. Other members of the faculty may attend the defense but may not ask questions.

Faculty members are not available for defenses during summer months.

#### **XIV. COURSE ADVISING AND SELECTION**

The DGS serves as the chief liaison between the faculty and community of graduate students. He or she advises graduate students on course selection, approves their course schedules, and tracks their degree progress. Questions related to course selection, degree requirements, and other academic matters should be addressed directly to the DGS or the Graduate Archaeology Adviser.

The DGS is available for advising each semester to assist in course selection for the following term and to review a student's overall academic progress. Final schedules for a term must be approved by the last day of classes of the preceding term, and any changes require the written approval of the DGS. Changes in schedule without the approval of the DGS may result in a loss of funding or probationary status in the program.

The department also administers Diagnostic Exams in Greek and Latin at the start of every fall term. All students are required to sit the exams, which are intended to assist in course selection for incoming students and to gauge the progress in Greek and Latin of all returning students.

In choosing courses and devising a schedule students should keep in mind the following guidelines:

- The normal full-time course load for graduate students and fellowship holders is 9-12 hours (usually three to four graded courses) per semester. For teaching assistants the full-time load is set at 9 hours (usually three graded courses), although they may receive as many as 12 hours of tuition waiver. Funded students may use remaining waiver hours for independent study, supervised teaching, or appropriate extra-departmental courses.
- The Classics department recognizes that all students do not start graduate school with the same background and levels of preparation, especially (but not exclusively) in Greek and Latin. Graduate sections of introductory and intermediate-level courses in Greek and Latin are therefore offered each term to help graduate students attain graduate-level proficiency in these languages. These sections, however, which are normally numbered GRW 5909 and LNW 5932, may not be used to satisfy degree requirements (i.e. credit

\_\_\_\_\_, and students are urged to advance to proper graduate-level courses as rapidly as possible. These courses DO count toward the language requirement for the MA in Archaeology; please see the DGS if you are not sure whether a course would count.

- Course selection should be governed by the twin goals of acquiring a broad, general knowledge of the ancient world and of developing a special area of expertise. To this end, the first two to three semesters of graduate study should be devoted to courses that fill gaps in students' prior training and help them prepare for comprehensive exams. So, for instance, a Ph.D. student concentrating in Greek and Latin but with no prior coursework in Greek or Roman history or archaeology should complete coursework in those areas. Students normally take advanced seminars or undertake independent research after they have laid a strong, general background in a range of Classics courses.
- Ultimately, coursework represents only one component of graduate work, and the ability to work and learn independently is one of the most important skills required for advanced work in classical studies. Most of the courses a student will take will help with preparation for comprehensive exams, but not all courses will do so to the same degree, and it is impossible to take a course on every author, topic or subject in which a graduate student is expected to have some degree of competence. Students should expect to devote good deal of time, especially during vacations and the summer months, to reading on their own and to acquiring the skills (especially facility in ancient and modern languages) necessary for advanced work.
- Students may register for supervised research, supervised teaching, and independent studies (DIS) as needed and as appropriate to their program of study. Permission of the DGS is required, and students must secure a faculty member who will supervise their work. No more than 3 hours of supervised research credit and three 3 hours of supervised teaching credit may be counted toward the M.A. degree, while no more than 5 hours in each category will be counted to the Ph.D. Students with permission to register for such hours should contact the program assistant for a section and course reference number.
- Classics is an increasingly interdisciplinary field, and students are encouraged to take relevant courses in other departments; up to 6 hours of course work outside the Classics department may be counted to the M.A. or Ph.D. Prior permission of the DGS is required for such extra-departmental courses to count towards any Classics degree, and students should discuss their plans with the DGS before registering for any such course.

## **XV. EVALUATIONS**

### **A. Annual Evaluations**

The department's faculty formally evaluates the progress of all graduate students each spring; less formal evaluations also occur in the fall. For the spring evaluation students may be asked to supply a report of their academic performance, including a list of courses taken and description of exam and thesis/dissertation progress. The university requires graduate students to maintain a 3.0 GPA to remain in good standing, but departmental expectations are normally higher. Apart from low grades or poor performance in coursework other factors that may contribute to a less-than-satisfactory evaluation include an excessive number of

incompletes, poor performance on comprehensive exams, unexcused absences from courses, and disregard for departmental policies and procedures.

Based on the results of this meeting students will be contacted by letter indicating that their progress is deemed:

1. Satisfactory: the student may continue in the graduate program;
2. Cause for concern: a plan of action must be developed to assure the student's success in the program;
3. Unsatisfactory: the student is dismissed from the graduate program.

This letter will also include information about the student's funding status for the coming year.

### **B. Ph.D. Student Evaluations**

Ph.D. students will be reviewed annually on the basis of course performance evaluations submitted by departmental faculty. The DGS will inform students by letter of the results of these evaluations, including suggested remedies for weaknesses. A more thorough evaluation will take place during the second year of study, and at other times as deemed appropriate by the faculty. At that time students will be asked to supply a report of their academic performance during their first two years of study, including a list of courses taken and description of progress in fulfilling degree requirements. Progress will be evaluated on the basis of performance in coursework, progress in fulfilling degree requirements, and general approach toward coursework, research, and teaching. The DGS will inform students by letter of the results of this evaluation, which will include one of the following recommendations:

1. The student may continue to work towards the Ph.D. degree.
2. The student must complete an M.A. degree before continuing to the Ph.D. degree (applicable primarily to students entering with only a B.A.).
3. The student may complete an M.A. degree without the expectation of going on to the Ph.D. degree (applicable primarily to students entering with only a B.A.).
4. The student will be reevaluated after one or two additional semesters, with the possibility of dismissal.
5. The student will be dismissed from the program.

After a Ph.D. student has completed all coursework and exams and has been admitted to candidacy for the Ph.D., his or her supervisory committee is responsible for assessing in writing the student's progress each year. The committee will make available copies of that assessment to the student, the departmental chair, and the academic dean.

## **XVI. GRADUATION**

During the first two weeks of the term in which a student expects to graduate, he or she should apply for graduation at the Office of the University Registrar. If a student has previously filed for graduation but did not receive the degree, the application procedure must be repeated.

Graduate students in thesis-type programs must also register for a minimum of 1 hour of thesis or dissertation credit in the final term in which the degree is to be awarded, even if all requirements for the degree were completed in previous semesters. This requirement is intended to reimburse the University for the administrative costs of manuscript clearance and final degree clearance procedures.

If a non-thesis student needs only to complete the comprehensive examination in a term and did not register for the examination in the previous term, registration must be requested from the Office of the University Registrar stating the department and name of examination, and the student must pay the “examination only” fee. Students who have not been enrolled for the previous two terms must apply for readmission to the university before registration.

## **XVII. FINANCIAL ASSISTANCE**

### **A. Assistantships**

The department of Classics offers several types of assistantships to support its graduate students. Assistants normally receive a stipend plus a tuition waiver for 9 to 12 hours, depending on their residence status (in-state or out-of-state). These waivers, however, do not cover certain required fees. See below for more detail on residency requirements and tuition waivers. Tuition waivers may be used only for graduate-level classes related to a student’s degree program; they cannot be applied to recreational or self-enrichment courses. Students receiving tuition waiver must submit a copy of their schedules to the program assistant by the end of the first day of classes. In return for this support assistants receive an appointment requiring an average of ten to twenty hours of work per week for the department. First-year M.A. students normally serve as graders assisting instructors of large lecture courses. More advanced M.A. and Ph.D. students normally teach their own sections of Latin, Mythology, or other classical civilization courses. Other assignments may include research assistantships, slide library curator, or departmental library coordinator.

Teaching assistants assigned chief responsibility for a course must already have taken a minimum of 18 hours of graduate coursework in Classics. They must also take in their first year of study or as soon as feasible thereafter FLE 5810, “Teaching Classics,” the departmental course designed to prepare graduate students for their role as teachers of undergraduates.

The department strives to fund as many of its graduate students as possible, but assistantships are limited in number and are awarded on a competitive basis. Retention of an assistantship depends on satisfactory academic progress towards degree and satisfactory performance of assigned duties. Support for M.A. students is normally limited to two years; renewal beyond the second year depends on satisfactory academic progress, availability of funding, and departmental needs. The length of support for Ph.D. students will depend on several factors. Students entering with an M.A. should expect to receive, assuming satisfactory academic progress, up to five years of assistantship support. Students entering with only a B.A. should expect to receive up to seven years of assistantship support. Renewal beyond those limits depends on satisfactory academic progress, availability of funding, and departmental needs.

Applications for assistantships from continuing students are normally due by February 1 each year, but students should check the department’s website regularly as this deadline may change. First-time applicants to the department’s graduate programs are automatically

considered for assistantship support. Continuing students must reapply each year and should obtain an assistantship application in early January from the DGS.

## **B. Fellowships**

Fellowship opportunities are available at the departmental, college, and university level.

### **1. Thompson Fellowships**

The department of Classics has funding to award a limited number of Thompson fellowships each year. These fellowships provide funds to supplement normal assistantship and fellowship stipends. There is no separate application; all applicants and continuing students are considered for these awards as part of the regular admission and evaluation process, and these are renewable for up to seven years, concurrent with the normal Ph.D. or MA funding.

### **2. Presidential and University Fellowships**

The university offers a limited number of fellowships to students with outstanding records. Up to ten Presidential Fellowships, with stipends of \$23,000 and tuition waiver, are offered each year to newly entering doctoral students. This fellowship is guaranteed for up to four years. Holders must remain in good academic standing (3.3 GPA per semester) and register for a minimum of 12 hours per semester. Full-time employment during the academic year either on or off campus is not compatible with the Presidential Fellowship Program.

The university also offers up to 35 University Fellowships, with a stipend of \$18,000 each plus a tuition waiver, each year. These fellowships are awarded to Ph.D. students after a university-wide competition, which is open to new and continuing students.

Complete applications for both University and Presidential Fellowships are due to the Classics department by early January each year, before other departmental deadlines. For further information, deadlines, and application forms please visit the website of the Office of Graduate Studies at <http://www.gradstudies.fsu.edu/>.

### **3. College Teaching Fellowships**

The College of Arts and Sciences offers several College Teaching Fellowships, with stipends of \$6300 plus tuition waiver, to both new and continuing M.A. and Ph.D. students. These fellowships may supplement teaching assistantships offered by the department. The department is allowed to nominate up to two students each year for this fellowship and will contact potential candidates.

For other fellowship and funding opportunities, please visit the website of the Office of Graduate Studies: <http://www.gradstudies.fsu.edu/funding.html>.

## **C. Florida Residency**

The department will supply out-of-state tuition waivers to teaching assistants and fellows only during the first year of study. Thereafter, only in-state waivers are available, and all graduate students who hold assistantships or fellowships from the department or university must establish Florida residency by the start of their second year. To establish residency

students must:

1. Provide evidence of legal ties to the State of Florida. This proof is supplied by:
  - a. Declaration of Domicile (REQUIRED) obtainable in person from the Clerk of the Circuit Court in the County Court House of the Florida County in which the student claims permanent domicile. (The fee in Leon County is currently \$15.00.).
  - b. Copies of driver's license, voter's registration, and vehicle registration. Legal ties with a previous state of residence must be switched to Florida within 30 days of filing your Declaration of Domicile.
2. Provide official confirmation of Graduate Assistantship by the School or College with which you have an appointment. The graduate assistant verification form is available in the Registrar's Office and must be completed by your department representative.
3. Provide proof of financial independence. In most cases the formal STATEMENT OF INDEPENDENCE, which is included on the graduate assistant verification form, will be sufficient.
4. Provide proof of twelve months' continuous physical presence in Florida immediately prior to the first day of classes for the semester you wish to apply for residency. Documentation may include Florida lease agreements, utility bills, bank records, etc.
5. Submit an official application for reclassification of residency, with required documentation, prior to the first day of classes. This application is available from the Registrar's Office.

The forms for reclassifying a graduate student's residency for tuition purposes can be found on the website of the Office of Graduate Studies (<http://www.gradstudies.fsu.edu/forms>). Questions regarding residency should be directed to the Office of the University Registrar, A-3900 University Center, 644-1050.

Graduate students not on assistantship during their first year of enrollment should contact the Registrar's Office as soon as possible, as this information may not apply to them.

**International students are welcome to apply to the program, and should contact the International Center for further requirements (<http://www.ic.fsu.edu/>). D. Health Insurance Supplement**

A health insurance supplement for full-time graduate assistants with a .25 FTE and above is offered on an annual basis and by semester. For questions concerning the Graduate Student Health Insurance supplement policies and procedures, please refer to the Office of Graduate Studies website at <http://www.gradstudies.fsu.edu> or contact Barbara Johnson (bmjohnso@mail.fsu.edu) or Byran Richards (brichard@mail.fsu.edu) at 644-3500. For questions concerning the university sponsored health insurance plan please refer to the Thagard Health Center website at <http://www.tshc.fsu.edu/>, or call 644-4250.

### **E. Summer Funding**

The department has a limited amount of funding to support graduate students during the summer months. Support can range from teaching assistantships in which students have primary responsibility for teaching lower-division courses, mentorships to assist the teaching

of on-line courses, and special stipends to assist the department and individual faculty members in research and administration. Applications for summer funding are available from the DGS in January and must be submitted by February 1 each year.

## **XVIII. FACILITIES AND RESOURCES**

### **A. Computing Room**

The department has a small computing room with desktop computers available for graduate student use. It is equipped both with PC and Mac computers, as well as scanners and printers. Academic software for archeological and philological research is available, including the TLG (*Thesaurus Linguae Graecae*) and GIS (Geographical Information Systems).

### **B. Electronic Mailing Lists**

All F.S.U. students are assigned a university e-mail address upon registration, and these serve as the principal means of disseminating departmental and university-wide announcements. Students who regularly use another e-mail address (hotmail, yahoo, etc.) should see to it that their F.S.U. e-mail is forwarded to the appropriate address.

The department of Classics also maintains several e-mail lists for the dissemination of departmental information:

plebs ([plebs@lists.fsu.edu](mailto:plebs@lists.fsu.edu)): all graduate students

magistri ([magistri@lists.fsu.edu](mailto:magistri@lists.fsu.edu)): all Classics faculty members

omnes ([omnes@lists.fsu.edu](mailto:omnes@lists.fsu.edu)): all Classics faculty, staff, and students

These e-mail lists are for departmental announcements, and users should avoid sending messages of a personal or commercial nature.

### **C. Graduate Symposium**

Each spring the department hosts a Graduate Symposium, which provides an opportunity for graduate students to present their research to the department and to the university at large. At each Graduate Symposium a key-note address is delivered by a distinguished visitor. In alternating years, the symposium is held at the University of Florida.

### **D. Langford Family Eminent Scholar in Classics and Langford Conference**

The Langford Family Eminent Scholar Chair and the Langford Conference were established in 1992 through the benefaction of George and Marian Langford and the sons Lawton and G. Robertson Langford, Jr. This gift allows the department to host in some years the Langford Family Eminent Scholar in Classics, who offers a seminar in his or her specialty and who hosts an academic conference devoted to his or her research interests. Past Langford Scholars have included Michael Jameson, William S. Anderson, Robin Seager, Brunilde Ridgway, Anne Burnett, Erika Simon, Elaine Fantham, Alan L. Boegehold, Alan Shapiro, and Miriam Griffin. They have hosted conferences on such topics as “Caesar Versus Liberty,” “Approaches to Athenian Democracy,” “Aristotle and Horace,” “What’s So Funny?,” “From Nippur to Delphi,” and “Greek Self-Fashioning: Alcibiades to Menander.” In other years the

department invites a number of distinguished scholars to visit campus and offer lectures and seminars on topics in their areas of expertise.

### **E. Langford Seminars**

The department also hosts each fall the Langford Seminar, a one-day conference that brings to campus a small number of scholars from the U.S. and Europe. Past seminars have been devoted to “Roman Elegy,” “Athens in Augustan Greece,” “Greek and Roman Epigram,” “Hymns in Graeco-Roman Antiquity,” and “The Love of Language.”

### **F. Thompson Library**

The M. Lynette Thompson Library is the departmental library and hosts a collection of primary sources (Budé, OCT, Teubner, and Loeb), reference materials (*OLD*, *LSJ*, *CAH*, *OCD*, Pauly-Wissowa), and a variety of commentaries, monographs, and other books on archaeology, ancient history and Greek and Latin literature. All graduate students in Classics are entitled to admittance, which is regulated by an ID card system. Under no circumstances are those without this access to be admitted.

Students may not remove books from the Thompson Library, and unauthorized removal will result in loss of library privileges. Books should be returned to their shelves immediately after use. Food and drink are prohibited. Administration of makeup exams and meetings with undergraduate students are also prohibited and should take place in graduate office space or the graduate student lounge.

A faculty committee oversees administration of the Thompson Library. Suggestions for improvements and recommendations for new acquisitions are welcome and should be directed to the head of the Thompson Library committee.

## **XIX. APPENDICES:**

### **A. Term Lists for M.A. Comprehensive Exams in Classical Archaeology**

#### Classical Mythology

Actaeon  
Aeetes  
Aegeus  
Agave  
Anchises  
Arachne  
Ariadne  
Asclepius  
Atreus  
Bellerophon  
Cadmus  
Cronus  
Deucalion  
Dionysus  
Europa  
Heracles  
Io  
Jason  
Laius  
Leto  
Minos  
Orpheus  
Persephone  
Perseus  
Phaedra  
Procrustes  
Pygmalion  
Romulus  
Styx  
Tantalus  
The Aiantes  
The Twelve Olympians  
Theseus  
Uranus  
Middle Comedy

#### Greek History

Achaean League  
Aetolian League  
Aigospotami  
Alcibiades  
Alexander  
Amnesty Decree  
Amphictionies  
Antigonus  
Antiochus the Great  
Archons  
Areopagus

Aristides  
Battle of Plataea  
Battle of Salamis  
Boule  
Chaeronea  
Cimon  
Cleisthenes  
Cleon  
Cleruchies  
Corcyra  
Debate of Mitylene  
Delian League  
Deme  
Demosthenes  
Dikasteria  
Dio Cassius  
Draco  
Ecclesia  
Eleutheria  
Epaminondas  
Ephoroi  
Ephoroi  
Eratosthenes  
Eupatridai  
Gerousia  
Graphe paranomon  
Hegemony  
Hellenic League  
Helots  
Isonomia  
Kleroi  
Krypteia  
Leitourgiai  
Lycurgus  
Lysander  
Marathon  
Megarian Decree  
Messenia  
Metics  
Miltiades  
Nicias  
Oligarchic Revolution In  
Athens  
Oligarchy  
Ostracism  
Peace of Callias  
Peloponnesian League  
Pergamon  
Perioikoi

Philip II  
Peisistratus  
Proxenos  
Prytaneis  
Ptolemy  
Sicilian Expedition  
Solon  
Sophists  
Stratego  
Synoikismos  
Themistocles  
Theoric Fund  
Thetes  
Thirty Years Peace with  
Sparta  
Thucydides  
Timocracy

#### Greek Literature

Aeschylus  
*Alcestis*  
Anagnorisis  
*Antigone*  
Apollonius of Rhodes  
Apology  
Archilochus  
Aristophanes  
Aristotle  
*Bacchae*  
Callimachus  
Catharsis  
*Clouds*  
Dactylic hexameter  
Demosthenes  
Deus ex machina  
Dionysius of Halicarnassus  
Ekkyklema  
Epinician ode  
Euripides  
*Frogs*  
Funeral Oration of Pericles  
Greater City Dionysia  
Hamartia  
Herodotus  
Hesiod  
*Hippolytus*  
Homeric Cycle  
Homeric epithet  
*Iliad*

Isocrates  
 Library at Alexandria  
 Linear B  
 Longinus  
 Lucian  
 Lysias  
*Lysistrata*  
 Melian Dialogue  
 Menander  
 Middle Comedy  
 Mimesis  
 New Comedy  
 Nicomachean Ethics  
*Odyssey*  
*Oedipus Rex*  
 Old Comedy  
 Oral poetry  
 Orchestra  
*Oresteia*  
 Parabasis  
 Pausanias  
 Peripeteia  
*Philippics*  
 Pindar  
 Plutarch  
*Poetics*  
 Polybius  
*Prometheus Bound*  
*Republic*  
*Rhetoric*  
 Sappho  
 Satyr play  
 Shield of Achilles  
 Simile  
 Solon  
 Sophists  
 Sophocles  
 Theocritus  
 Theognis  
*Theogony*  
 Thespis  
 Thucydides  
 Trilogies  
*Trojan Women*  
 Xenophon

Latin Literature

*Ab Urbe Condita*  
*Agricola*  
*Amphitruo*  
 Ancient novel  
 Annales  
 Apuleius  
 Asinius Pollio

Ausonius  
 Celsus  
 Columella  
 Corinna  
 Cornelius Gallus  
 Cornelius Nepos  
*De Bello Gallico*  
*De Lingua Latina*  
*De Re Rustica*  
 Didactic poetry  
*Eclogues*  
 Elegiac poetry  
 Ennius  
 Epic meter  
 Epigram  
 Epistle  
*Epistulae Morales*  
 Epyllion  
 Fabius Pictor  
*Fasti*  
 G. Lucilius  
 Gaius Memmius  
 Gellius  
*Georgics*  
 Hortensius  
 Juvenal  
 Lesbia  
 Livius Andronicus  
 Lucan  
 Maecenas  
 Manilius  
 Marcus Porcius Cato  
 Martial  
 Messalla  
*Metamorphoses*  
 Naevius  
 Neoterói  
 Ovid  
 Persius  
 Phaedrus  
*Philippics*  
 Plautus  
 Pliny The Elder  
 Pliny The Younger  
 Pomponius Atticus  
 Propertius  
 Quintilian  
 Roman Odes  
 Sallust  
 Satire  
 Saturnian Verse  
*Satyricon*  
 Scipionic Circle  
 Servius

Silius Italicus  
 Stautus  
 Suetonius  
 Sulpicia  
 Tacitus  
 Terence  
 Tibullus  
 Tiro  
*Tusculanae Disputatione*  
 Valerius Maximus  
 Varro  
 Velleius Paterculus  
 Verrine orations  
 Vitruvius

Philosophy

Aristotle  
 Democritus  
 Diogenes  
 Empedocles  
 Epictetus  
 Epicurus  
 Heraclitus  
 Marcus Aurelius  
 Parmenides  
 Plato  
 Plotinus  
 Posidonius  
 Thales  
 Theophrastus  
 Zeno

Roman History

133 B.C.  
 146 B.C.  
 31 B.C.  
 64 A.D.  
 A.D. 1453  
 A.D. 476  
 Alaric  
 Alimentary Laws  
 Armenius  
 Augustus  
 Battle of Allia  
 Battle of Canná  
 Battle of Lake Trasimene  
 Battle of Metaurus  
 Battle of Philippi  
 Battle of Pydna  
 Battle of Zama  
 C. Marius  
 Cato the Elder  
 Cato Uticensis  
 Clodius

Conflict of the Orders  
Corpus Iuris Civilis  
Cursus honorum  
Dacia  
Diocletian  
Edict of Caracalla  
Edict of Diocletian  
Edict of Milan  
Equites  
Hannibal Barca  
Herod of Judea  
Herodes Atticus  
Imperial freedmen  
In hoc signo vinces  
Jugurtha  
Julia Domna  
Julian the Apostate  
L. Cornelius Sulla  
L. Junius Brutus  
Leges Corneliae de  
    Questionibus  
Perpetuis  
Lex Hortensia  
M. Agrippa  
M. Licinius Crassus  
M. Tullius Cicero  
Macedonian Wars  
Metelli  
Mithradates  
Nobiles  
Novus homo  
Optimates  
P. Cornelius Scipio  
Parthia  
Patricians  
Patronage  
Philip V  
Philippus Arabus  
Plebeians  
Populares  
Praetorian guard  
Punic Wars  
Pyrrhus of Epirus  
Q. Sertorius  
Samnite Wars  
Sejanus  
Social Wars  
Spartacus  
T. Flamininus  
Tarquinius Superbus  
Tetrarchy  
Tiberius Gracchus  
Tribune of the plebs  
Twelve Tables

Vercingetorix  
Year of the Four Emperors

## B. Ph.D. Reading Lists: Classical Archaeology

### Greek

Aeschines: *Against Ctesiphon* (159-end)  
Aeschylus: *Persians*  
Aristophanes: *Lysistrata*  
Demosthenes: *Olynthiacs* 1; *On the Crown* (199-end); *Philippics* 1  
Euripides: *Bacchae*  
Herodotus: Books I, VII, VIII  
Hesiod: *Works and Days*  
Homer: *Iliad* I, III, VI, IX, XVI, XVIII, XXI, XXII, XXIV; *Odyssey* I, V, VI, IX-XIII, XIX, XXII-XXIV  
Homeric Hymns: *Hymn to Demeter*  
Lyric Poetry: the selection in Campell  
Lysias: 1  
New Testament: Luke  
Pausanias: Books I, X  
Plato: *Apology*, *Symposium*  
Plutarch: *Alexander*  
Sophocles: *Oedipus Tyrannus*  
Theocritus: 7  
Thucydides: Books I, II, III (70-85), V (84-116), VI (8-23), VII (84-87), VIII (1)  
Xenophon: *Hellenica* I  
Inscriptions: Nos. 1, 2, 5, 8, 11, 12, 14, 15, 18, 19, 21, 23, 25, 26, 33, 37, 41, 44, 54, 58, 67, 69, 74, 79, 95  
in Meiggs and Lewis

### Latin

Augustus: *Res Gestae*  
Caesar: *Bellum Gallicum* I  
Catullus: All  
Cicero: Fourth Verrine, Letters (the selection in Shackleton Bailey's school edition)  
Horace: *Odes*, *Satires* I, *Epistles* II 2  
Juvenal: 1, 3, 4, 10  
Livy: Books I, II, XXI  
Lucan: Book VII  
Lucretius: Books I (1-126), VI (1138-1286)  
Ovid: *Amores* I, *Ars Amatoria* I, *Metamorphoses* I, *Tristia* IV. 10  
Petronius: *Cena Trimalchionis*  
Plautus: *Miles Gloriosus*  
Pliny the Elder: *N. H.* XXXIII-XXXVII  
Pliny: *Epist.* I 1 and X 96, 97  
Propertius: Book IV  
Quintilian: Book X  
Sallust: *Catiline*  
Seneca: *Medea*  
Suetonius: *Augustus*  
Tacitus: *Histories* I, *Annals* XIII-XVI  
Terence: *Adelphoe*  
Virgil: *Eclogues*, *Georgics* I and IV, *Aeneid*  
Vitruvius: Books III, IV, VI, VII  
Inscriptions: the selection in Gordon, *Illustrated Introduction to Latin Epigraphy*

## C. Ph.D. Reading Lists: Classics

### Greek

Aeschines: *Against Ctesiphon* (159-end)  
Aeschylus: *Oresteia*, *Prometheus*  
Apollonius: Book III  
Aristophanes: *Clouds*, *Frogs*  
Aristotle: *Poetics*  
Callimachus: *Aitia*, frs. 1-2; 67-75; Hymn 2  
Demosthenes: *Olynthiacs* 1; *On the Crown* (199-end); *Philippics* 1  
Epigrams (Hellenistic): the selection in Hopkinson  
Euripides: *Bacchae*, *Medea*, *Hippolytus*  
Herodotus: Books I, VII, VIII  
Hesiod: *Theogony*, *Works and Days*  
Homer: *Iliad* I, III, VI, IX, XVI, XVIII, XXI, XXII, XXIV; *Odyssey* I, V, VI, IX-XIII, XIX, XXII-XXIV  
Lyric Poetry: the selection in Campell  
Lysias: 1, 12  
Menander: *Dyscolos*  
New Testament: Luke  
Pindar: *Olympians* 1, 2, 14; *Pythians* 1, 8, 10; *Nemean*s 6, 7, 8, 10; *Isthmians* 7, 8  
Plato: *Apology*, *Gorgias*, *Symposium*, *Republic* 10  
Plutarch: *Alexander*  
Sophocles: *Antigone*, *Ajax*, *Oedipus Tyrannus*  
Theocritus: 1, 2, 7  
Thucydides: Books I, II, III (70-85), V (84-116), VI (8-23), VII (84-87), VIII (1)  
Xenophon: *Hellenica* I

### Latin

Apuleius: *Metamorphoses* I  
Augustus: *Res Gestae*  
Caesar: *Bellum Gallicum* I, *Bellum Civile*  
Catullus: All  
Cicero: *Catilinarians*, *Pro Archia*, *Pro Caelio*, *In Pisonem*, *Pro Milone*, *Philippics* 2, *Brutus*, Letters (the selection in Shackleton Bailey's school edition)  
Horace: *Odes*, *Epodes*, *Satires* I, *Epistles* I, II 2  
Juvenal: 1, 3, 4, 10  
Livy: Books I, XXI  
Lucan: Books I, VII  
Lucretius: I, III, V, VI (1138-1286)  
Ovid: *Amores* I, *Ars Amatoria* I, *Metamorphoses* I, VIII, *Tristia* IV. 10  
Persius: 1  
Petronius: *Cena Trimalchionis*  
Plautus: *Casina*, *Miles Gloriosus*  
Pliny: Epist. I 1 and X 96, 97  
Propertius: Books I and IV  
Quintilian: Book X  
Sallust: *Cataline*  
Seneca: *Medea*, *Thyestes*, Ep. 7, 47, 114  
Suetonius: *Augustus*  
Tacitus: *Histories* I, *Annals* XIII-XVI  
Terence: *Adelphoe*, *Andria*  
Tibullus: Book I  
Virgil: *Eclogues*, *Georgics* I and IV, *Aeneid*.

### Sample Program of Study for Latin and Classics MA students

Year	Term	Coursework	“Benchmark”
I	Fall	<ul style="list-style-type: none"> <li>• Classics Proseminar</li> <li>• Latin @5/6000 level</li> <li>• Greek @5/6000 level (or 2nd Latin for Latin MAs)</li> <li>• Additional Greek/Latin or elective in Anc. History or Cl. Arch</li> </ul>	
	Spring	<ul style="list-style-type: none"> <li>• Latin</li> <li>• Greek (or 2nd Latin for Latin MAs)</li> <li>• Anc. History, Cl. Arch., or additional Greek/Latin as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>• Complete Modern Language requirement by end of first summer at latest</li> </ul>
II	Fall	<ul style="list-style-type: none"> <li>• Latin</li> <li>• Greek (for Classics MAs)</li> <li>• Anc. History, Cl. Arch., or additional Greek/Latin as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>• Take MA translation exam in at least one ancient language (Nov.)</li> <li>• Submit MA paper topic to DGS (?) by Dec. 1</li> </ul>
	Spring	<ul style="list-style-type: none"> <li>• Coursework as needed</li> <li>• Complete MA Paper (CLA 5XXX)</li> </ul>	<ul style="list-style-type: none"> <li>• Take MA translation exam in second ancient language (if applicable), or retake translation exams as necessary (March)</li> <li>• Submit MA paper by ~April 15</li> </ul>

Notes:

- students should strive to complete the modern language requirement on their own time, not through coursework;
- in the spring of their first year, funded students normally take FLE 5810, “Teaching Classics” as a fourth course;
- funded students normally teach their own courses in their second year and so take reduced courseload.